Lockout Tagout Procedure

1. Equipment

Equipment

System

Location **Department**

Date Added

Last Date Verified

2. Equipment control

Type **Location** **Energy**

3. Equipment and system energy hazards

4. Isolation - postion and lock the following devices as indicated to isolate this equipment

	Position	Device ID	Type Device	Device Location	Locking Method
1.					
2.					
3.					
4.					
5.					
6.					

5. Other hazards, precautions and requirements for this lockout procedure

6. Types of stored energy - energy that remains in equipment or system after shutdow

Follow this procedure to release stored energy or system fluid

7. Notes

8. Basic lockout procedure

1. Prepare for shutdown and notify others of the lockout
2. Conduct normal shutdown of system and equipment
3. Isolate all energy sources
4. Lock and tag all energy isolating devices
5. Release stored energy
6. Test equipment controls to ensure lockout is correct. Return controls to off or neutral positions